

Snowbird/Extended Vacation Information

(For Club Chalet office use)

The summer months are characterized by accelerated plant growth and extreme weather patterns, which may produce emergency situations. For routine maintenance it is the homeowner's responsibility to contact and pay for any maintenance services that are required during their absence; therefore, the Board of Directors request that you provide the following information:

Name(s) _____ Unit No. _____

Alternate Address _____

Telephone # _____ Cell # _____

Email(s) _____ / _____

Date Leaving _____ Date Returning _____

Note: Chatters can be emailed if email is provided (Chatters are not mailed out)

Information:

1. Local person to call in case of emergency:

Name _____ Tel. # _____

2. Location of Keys:

Key in office: _____ Designated person to receive the office key:

Name _____

Designated person with a key: _____

Tel. # _____ Cell # _____

Maintenance of Exterior Perimeter of Home: This includes any weeding of plants, trimming of shrubs, fruit and/or ornamental trees for excess growth and/or dead branches and the cleaning of gutters. To provide any of these services that are necessary in my absence, I have contracted: (Name) _____ and I will be responsible for payment of the work.

The Lawn sprinkler system WILL _____ WILL NOT _____ (please select) be functioning during the summer and will be maintained by: _____. I will be responsible for payment of any work necessary to maintain the system.

SIGNED: _____ DATE: _____